

COMPUTER USER AGREEMENT

Student's Name: _____

Year: _____

Purpose

DEECD ICT systems must be properly and efficiently used. DEECD ICT systems are not to be used for inappropriate activities for example, pornography, fraud, defamation, breach of copyright, unlawful discrimination or vilification, sexual harassment, stalking, illegal activity and privacy violations

User Agreement

The computers have been provided to support the educational program of the college and to improve student learning. All computer usage and Internet access is to directly relate to educational curriculum aspects.

Network User Responsibilities.

Users are to use the network as it is currently formatted. The following are breaches of this responsibility.

- Unauthorised manipulations of software and/or the standard operating system.
- Running of illegal software or files is not permitted.
- Students are not to use school equipment for piracy and breaches of copyright, such as P2P software and illegal copying.
- Interference with another person's access rights or user area.
- Inappropriate material used or stored in the user area or on an external storage device.
- Hiding the task bar.
- Students are responsible for all access through (or into) their own workspaces.
- Students must only access the network, Internet or email through their own workspaces using their password.

Failure to meet these responsibilities may result in loss of computer network access in the school.

Internet

- The Internet may only be used for school purposes.
- The class teacher or Librarian must approve printing and downloading from the Internet.
- Students must not log on to the Internet during class time unless under the direct instruction of the teacher.
- Students have the responsibility to not open sites or documents they realise are inappropriate

Library

- During class time, classes booked into the library have priority for computer usage. If there are spare computers, these may be used by other students.
- During lunchtime, computers may be used for school work or program use approved by the librarian.
- Internet use is only available for school based research.

Lunch Time/ After school

- Students are not to enter computer rooms or use computers in classrooms unless a teacher is present.
- Students requiring access to complete assignments must have written permission from the class teacher to be given priority for computer use.
- Permission for computer use must be obtained from the supervising teacher

Electronic Mail

Electronic Mail is to be used only for school purposes.

- Email, Hotmail or Other Electronic Mail messages to be sent or read only after seeking permission from the supervising teacher.
- On-line etiquette and protocol should be observed at all times.

External Storage Devices

- External storage devices are to be used only for schoolwork, back up copies and homework and to be used under teacher supervision.
- The school maintains the right to inspect the information stored on these devices.

Scanner

Scanners are to be used only for school related material and under the direct supervision of a teacher.

I have read the agreement and conditions for access to the Computer Network at Yarrowonga Secondary College and agree to use the resources in an appropriate manner.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____