
First Aid policy

BASIC BELIEFS

The health and safety of all students and staff at Yarrawonga Secondary College is of major concern, and therefore we are committed to the provision of a safe work and play environment, and to the prevention of injury and illness. In the case that injuries or illness occur, all students have the right to feel safe and well, and know that they will be attended to with due care when in need of first aid.

AIMS

- To administer emergency 1st aid treatment to staff, students and visitors when in need in a competent and timely manner.
- To communicate children's health problems to parents when considered necessary.
- To provide supplies and facilities to cater for the administering of first aid.
- To maintain a sufficient number of staff members trained with a Level 2 First Aid (L2FA) Certificate.

GUIDELINES FOR ACTION

- A sufficient number of staff will have L2FA training.
- The first aid room will be staffed by the nominated first aid officer, who will be trained to Level 2 First Aid.
- The first aid room will be available for use at all times and will contain a comprehensive supply of basic first aid materials that are stored securely.
- All staff will be provided with basic first aid management skills, including the management of asthma, diabetes & epilepsy. Staff will call an Ambulance (000) in these cases.
- When students in a classroom require first aid, they will be sent (accompanied by another student) to the first aid room with a note from the teacher.
- Students requiring first aid in the yard need to report to the yard duty teacher. The duty teacher carries a "bum bag" and will attend to any minor injuries. Students requiring more assistance will be accompanied to the General Office and the First Aid Staff member called to administer appropriate treatment.